



West Fargo City Commission Meeting
Monday, September 17, 2018
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, September 17, 2018, at 5:30 pm. Those present were Bernie Dardis, Eric Gjerdevig, Brad Olson, Mark Simmons, and Mike Thorstad. Commission President Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Simmons moved and Commissioner Olson seconded to approve the Order of Agenda as presented. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the Minutes of the September 4, 2018 meeting. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated September 17, 2018 and Building Permits #682-741.

Commissioner Thorstad moved and Commissioner Simmons seconded to approve the following items from the Consent Agenda:

- a. Resolution Authorizing Current President of the Board of City Commissioners to Execute Documents
- b. Gaming Site Authorization for Prairie Public Broadcasting, Inc. Games to be conducted: Bingo, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tabs, Twenty-One, and Poker from 10/1/18 to 6/30/19 at Wurst Bier Hall, 3179 Bluestem Drive
- c. Games of Chance for the West Fargo Packer Backers. Games to be conducted: Raffle on 12/21/18 at West Fargo Sports Arena, 520 32 Ave W
- d. Games of Chance for Tech Team Wrestling Club. Games to be conducted: Raffle on 12/20/18 at Tech Team Wrestling Room, 524 7 Ave NE
- e. Accept Petition for Improvements for Sewer, Water, Storm and Street Improvement District No. 1321, Create Assessment District For Sewer, Water, Storm and Street Improvement District No. 1321, Authorize Engineer to Prepare Engineer's Report
- f. Approval of MOU for the Red River Valley Unmanned Aircraft Systems Team

No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission for a 5:30pm Public Hearing and Liquor License Approval for Hooligan's Bar. The Public Hearing was opened. There was no Public Comment. The Public Hearing was closed.

Commissioner Thorstad moved and Commissioner Olson seconded to approve the liquor license for Hooligan's Bar. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission for a 5:30pm Public Hearing and Liquor License Approval for Mackenzie River Pub and Grill. The Public Hearing was opened. There was no Public Comment. The Public Hearing was closed. Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the liquor license for Mackenzie River Pub and Grill. No opposition. Motion carried.

Planning & Zoning Director Tim Solberg appeared before the Commission for a 5:30pm Public Hearing and First Reading on the Rezoning of Southdale 2nd Addition. The Public Hearing was opened. Dan Madler, CEO of Beyond Shelter appeared before the Commission to discuss Commissioner Thorstad's question of if there is a transition plan with the existing residents. Mr. Madler stated that existing tenants will be given a 'tenant protection voucher' and be able to move back in when the project is finished. Blake Strehlow, Director of Cass County Housing Authority appeared before the Commission to answer West Fargo resident Frank Lenzmeier's questions about community space and whether rent will be the same for existing tenants after renovations. Mr. Strehlow stated that the existing tenants will pay the same rent with the vouchers and there will be community space in both phases of the project. There was no other Public Comment. The Public Hearing was closed. After discussion, Commissioner Thorstad moved and Commissioner Olson seconded to approve and put on First Reading. No opposition. Motion carried.

Economic Development Director Matt Marshall appeared before the Commission for a 5:30pm Public Hearing on a Property Tax Exemption Application for Cass County Housing Authority. The Public Hearing was opened. Dan Madler, CEO of Beyond Shelter appeared before the Commission to discuss the timeline of the project, as well as reiterating how tenant vouchers will work for existing tenants. There was no other Public Comment. The Public Hearing was closed. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Property Tax Exemption Application for Cass County Housing Authority. No opposition. Motion carried.

Regular Agenda Item #5 was the same as Item #4. No action was requested of the Commission.

Community Development Director Larry Weil appeared before the Commission to review the Resolution of Sponsorship for Housing Authority of Cass County Property Acquisition and Letter of Support for Demolition. After discussion, Commissioner Thorstad moved and Commissioner Gjerdevig seconded to approve the Resolution of Sponsorship and Letter of Support for Demolition. No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission for a Review of the Sheyenne Street Phase 3 Cost Participation Agreement. Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Cost Participation Agreement. No opposition. Motion carried.

Jodi Kallias, representative of Accelerated Greenworks appeared before the Commission to review a Request for Installation of Custom Green Space. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to approve the request as presented, with the conditions that Accelerated Greenworks work with City Attorney John Shockley to draft an encroachment agreement and use Public Works Director Chris Brungardt as the point of contact on the project. No opposition. Motion carried.

Jon Youness with Eagle Ridge Development appeared before the Commission to Review a Proposed Engineered and Loose Fills as Project Costs for Sewer, Water, Storm and Street Improvement District No. 1321. After discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the proposal with the condition that the developer would be responsible for the entire cost. No opposition. Motion carried.

Jon Youness with Eagle Ridge Development appeared before the Commission to review a Proposed Roadway Section for 11th Street West in Wilds 11th Addition. After discussion, Commissioner Thorstad moved and Commissioner Olson seconded to approve the Proposed Roadway section. No opposition. Motion carried.

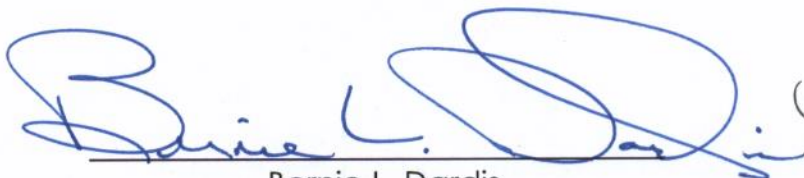
City Administrator Tina Fisk appeared before the Commission for an Enterprise Fund Budget Review. Public Works Director Chris Brungardt also appeared before the Commission to give a presentation on the proposed Sanitation Rate changes. After discussion, Commissioner Dardis stated that there would be no action taken, it will be added to a later agenda to give Commissioners more time to look over the numbers.

City Administrator Tina Fisk appeared before the Commission and discussed the following in regards to the City Administrator's Report:

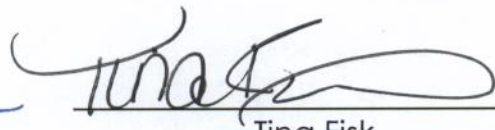
- Thank you to West Fest staff
- Request for ND Reserve Fund Agent
 - i. Up for decision at 10/1 meeting
- Reminder for Chamber Annual Meeting – 9/19 @12pm
- 9/20 EOC Activation Exercise Workshop – Pierre
- 9/21 Main Street Summit
- Final Budget Hearing 10/1 meeting
 - i. Final budget and proposed changes and give recommendation
- 9/24-9/28 on vacation
- Community Land Trust Presentation
 - i. Larry Weil, Community Development Director
 - 1. Workforce Housing
 - a. FM Foundation has charged Impact Investment Committee w/ addressing issues
 - b. Solutions: community land trust
 - i. Can influence cost of land
 - ii. In process of incorporating – Cass and Clay County
 - 1. Regional perspective
 - iii. Goal is to reach out to local jurisdictions for interest/comments
 - c. Meeting 9/11 w/ Foundation
 - 2. Will come back with more info

There was no correspondence.

Commissioner Simmons moved and Commissioner Gjerdevig seconded to adjourn the meeting. No opposition. Meeting adjourned.



Bernie L. Dardis
Commission President



Tina Fisk
City Auditor